

**CITY OF WEST OKOBOJI  
BOARD OF ADJUSTMENT MEETING  
CITY HALL  
February 21, 2018 – 2:00 p.m.**

**Presiding**                      **Jim Rohlfen**  
**Member Present**            **Judy Haviland, Jed Ellerbroek, Barb Lynch (via phone), Absent: Linda Weir**  
**Zoning Administrator**   **Lissa Ballis**  
**Others Present**              **Patrick and Susan Carr**

Rohlfen called the meeting to order at 1:57 P.M. Haviland/ Ellerbroek moved to adopt the agenda and approve previous minutes from 08/25/2017. All ayes. Absent: Weir. Motion carried.

**Board to conduct a public hearing to consider a variance request submitted for Lot 6 and the North 2.93 feet of Lot 7, Gilley’s Beach, Dickinson County and West Okoboji, Iowa, commonly known as 3013 1<sup>st</sup> Street.**

Chairman Rohlfen opened the hearing to those in attendance. Zoning Administrator Ballis stated she received three emails and one letter in favor of the proposed variance from adjacent property owners. Ballis explained Patrick and Susan Carr are requesting a 3 foot side yard variance to construct a pergola over the walkway on the south side of their home. Ballis also stated the City has a ten foot storm drainage easement to the South of this property. While the pergola will not encroach on the easement area, the overhang of the pergola will intrude by eight inches. She felt that because of this a disclaimer should be added to the variance if approved to protect the City. She stated it should read as follows. “If at any reason the City of West Okoboji needs to gain access to the easement on this property the City of West Okoboji is not responsible for any damage to the pergola. Property owners at 3013 1<sup>st</sup> Street, West Okoboji, Iowa also understand the City of West Okoboji may ask for the removal of the pergola at such a time, if and when work in this easement needs to be done. The removal of the pergola will be the responsibility of the property owner along with any expenses incurred.” Patrick Carr, stated he did not have an issue with signing such a disclaimer.

Chairman Rohlfen asked the board if they had any questions for the Carr’s. No questions or concerns were voiced.

Ellerbroek/Haviland moved to approve the 3’ side yard variance to the South of 3013 1<sup>st</sup> Street property. Roll call vote. All ayes. Absent: Weir. Motion carried.

Haviland/ Ellerbroek moved to adjourn at 2:04 P.M.