

CITY OF WEST OKOBOJI
PLANNING AND ZONING MEETING
CITY HALL
May 14, 2019 – 6:15 p.m.

Presiding	Glen Petersen
Members Present	Bill Carmichael, Doug Nielsen, Josh Miller, Don Larson
Zoning Administrator	Lissa Ballis
Others Present	Steve Anderson, Cara Elbert

Chairman Petersen called the meeting to order at 6:15 P.M. Nielsen/Larson moved to adopt the agenda. All ayes. Motion carried.

Appointment of Planning and Zoning Committee Chairman: Carmichael made the motion to appoint Glen Petersen as Planning and Zoning Committee Chairman for the City of West Okoboji, Iowa. Nielsen seconded that motion. All ayes. Motion carried.

Nielsen/Miller moved to approve minutes from previous meeting 11/13/2018. All ayes. Motion carried.

Commission to study, review and make a recommendation to City Council on a proposal to a proposal for the 3rd Street Sanitary Sewer Easement for the purpose of constructing, reconstructing, accessing and maintain sanitary sewer lines and manholes upon the property of the City. Steve Anderson, District Superintendent with the Iowa Great Lakes Sanitary District was present to explain the need for the 3rd Street Sanitary Sewer Easement. Motion by Nielsen, seconded by Miller, to make the recommendation to City Council to accept the 3rd Street Sanitary Sewer Easement Agreement with the Iowa Great Lakes Sanitary District. All ayes. Motion carried.

Commission to review and discuss the City of West Okoboji Subdivision Regulations Ordinance update.

Cara Elbert with Northwest Iowa Planning & Development Commission was present to help the Planning and Zoning Commission in the Ordinance update. Ms. Elbert explained the process to the Commission. Northwest Iowa Planning & Development Commission supplied an updated draft of the current Subdivision Regulations Ordinances for the Committee to review.

Chairman Petersen started the review and discussion of the draft process with the committee and Ms. Elbert. The Committee made it through Article 2. Definitions # 31 of Subdivision Definitions. The Committee will begin the process with Article 2. Definitions #32 of Subdivision Definitions at the next meeting.

The Commission set the next meeting date for May 28, 2019 at 6:15 P.M. to continue working on the updates to the City of West Okoboji Subdivision Regulations Ordinance.

With nothing further to discuss Nielsen/Larson moved to adjourn meeting at 8:07 P.M.