

**CITY OF WEST OKOBOJI  
PLANNING AND ZONING MEETING  
CITY HALL  
May 28, 2019 – 6:15 p.m.**

<b>Presiding</b>	<b>Glen Petersen</b>
<b>Members Present</b>	<b>Bill Carmichael, Doug Nielsen, Josh Miller, Don Larson</b>
<b>Zoning Administrator</b>	<b>Lissa Ballis</b>
<b>Others Present</b>	<b>Cara Elbert</b>

Chairman Petersen called the meeting to order at 6:15 P.M. Larson/Miller moved to adopt the agenda. All ayes. Motion carried. Nielsen arrived at 6:35 p.m.

Carmichael/Larson moved to approve minutes from previous meeting 05/14/2019. All ayes. Motion carried. Absent: Nielsen.

**Commission to review and discuss the City of West Okoboji Subdivision Regulations Ordinance update.**

Chairman Petersen started the review and discussion of the draft process with Article 2. Definitions #32 of Subdivision Definitions, where the Commission ended at the last meeting on 05/14/2019. The Commission and Cara Elbert with Northwest Iowa Planning and Development continued with the process. The Committee made it through Article 9. Administration and Enforcement. This concludes the review of the first draft of the Ordinance update. The Committee will begin its final review of the Subdivision Regulations Ordinance update at the next meeting.

The Commission set the next meeting date for June 25, 2019 at 6:15 P.M. to complete the review before making their recommendations to the City Council for adoption of the updated Subdivision Regulations Ordinance.

With nothing further to discuss Petersen moved to adjourn meeting at 8:27 P.M.