CITY OF WEST OKOBOJI
REGULAR COUNCIL MEETING
501 TERRACE PARK BLVD
MONDAY, July 13, 2020 6:30 P.M.

PRESIDING: Mayor Barb Lynch
COUNCILMEMBERS: Mike Paxton, Craig Miner, Paul Sieh, Mike Olson Absent: Robert Hein
OTHERS PRESENT: Derrick Miner, Chad Wellendorf, Eva Shine, Suzie Wilmot, Jerry Wilmot, Jan Hahn, Leslie Hahn, Dan Doutsch, Tim Titterington, Sherry Titterington, Don Hemphill, Toby Shine, Josh Pope, Terry Gilligan, Jason Gilligan, Scott Kass, Jim Thiesse

After the Pledge of Allegiance, Mayor Lynch called the meeting to order at 6:31 P.M. Paxton/Olson moved to adopt the agenda. All ayes. Motion carried. Olson/Hein moved to approve the consent agenda, which included the minutes of the previous meeting 06/08/2020, claims for July 2020 and Bank Cash Report for June 2020. All ayes. Motion carried.

PUBLIC HEARING

Public Hearing Considering the Construction of a Gate Outside City Hall to Heighten Security Measures for Recycling/Garbage Bins. Mayor Lynch opened the public hearing up at 6:32 pm. Sieh/Hein made a motion to accept a bid from Michaels Fence Co. in the amount of $19,288 and to accept a bid from Heartland Security in the amount of $3,500 for new security cameras. As discussed in the June 8th council meeting the public was in favor of using fobs to gain access into the gated area. The accepted bid for the security cameras is without fobs, it was agreed that the city will schedule specific times for residents to come in and use the facilities. Councilman Sieh explained that purchasing fobs isn't off the table. The city will access how well the scheduled times for garbage/recycling drop-off works and make changes if necessary. Councilman Olson suggested that the council makes the motion for the security cameras contingent upon the pricing of the fobs remaining similar to the bid if purchased at a later date. Council agreed. Roll call vote. All ayes. Motion carried. Public Hearing closed at 6:54pm.

Public Hearing considering the proposed Minor Subdivision for the Plat of Shine's 2nd Addition. Mayor Lynch opened the public hearing at 6:54pm. City Administrator Miner explained that the Planning and Zoning Board recommended approval of Shine's Second Addition Pre-liminary Plat contingent upon meeting all requirements listed in Section 4.3 of the City of West Okoboji's Subdivision Ordinance as suggested by City Engineer Josh Pope. Miner/Pope informed the council that the recommendation by the Planning and Zoning Board was based on having a final say in the final plat of Shine's 2nd Addition. Toby Shine's engineer explained that this was a minor subdivision and provided the council with the final plat plans. No further discussion. Public hearing closed at 7:10pm.

Public Hearing considering an amendment to the Code of Ordinances of the City of West Okoboji regarding Chapter 77- Golf Carts. Mayor Lynch opened the public hearing at 7:10pm. City administrator Miner informed the council that this amendment was an update to the ordinance. No further discussion. Public hearing closed at 7:34pm.

REOPENED COUCIL MEETING:

New Business

Resolution 2020-10, "A resolution approving the Plat of Shines Second Addition to the City of West Okoboji, Dickinson County, Iowa." Paxton/Miner motioned to approve this resolution. Roll call vote. All ayes. Motion carried.

Ordinance 131, "an amendment to the Code of Ordinances of the City of West Okoboji regarding Chapter 77- Golf Carts." Hein/Olson motioned to accept this ordinance. Paxton/Hein motioned to waive the 2nd and 3rd readings. Hein/Olsen motioned to approve Ordinance 131. Roll call vote. All ayes. Motion carried.

Old BUSINESS

Terry Gilligan- Citizen request regarding a landscaping bill- Mr. Gilligan explained the conversation he had with City Administrator Miner to the council regarding the landscaping to replace trees that Mayor Lynch and Mr. Gilligan agreed to

dispose of on city property. Gilligan questioned that he would have to pay for all the charges. Miner is to review the recording and minutes of the August 2019 council meeting. No decision was finalized.

Public Comments:

Ms. Shine brought some issues to the council's attention including parking in a no parking zone, public dock signs, and vacationers using the 100' of shoreline that was deeded to her residence.

REPORT OF OFFICERS

Committee Reports:

- Councilman Olsen informed the council that the city needs to have employee reviews.

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Barb Lynch, Mayor

ATTEST:

_____
Derrick Miner, Administrator/City Clerk

CLAIMS REPORT JULY 2020

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY	STREET LIGHTS	1,655.54
ALLIANT ENERGY	CITY HALL	344.46
AMERICAN UNDERGROUND SUPPLY		317.9
ARNOLD MOTOR SUPPLY		32.16
ARNOLDS PARK LIBRARY	YEARLY EXPENSE	3,122.79
BLACK HILLS ENERGY	MONTHLY	19.68
BLACKTOP SERVICE	RD CONSTRUCTION	41,878.50
BOLTON & MENK		375
CARDMEMBER SERVICES		192.89
CITY OF MILFORD		850
COUNSEL		37.57
DAVE'S REPAIR, INC.	GAR TRUCK MAINT	425.7
DCEMSA		216.75
DICKINSON COUNTY LANDFILL COMM		3,056.00
DICKINSON COUNTY NEWS	528014	503.45
DULIN CONTRACTING INC		342.23
EFTPS - 941	FED/FICA TAX	2,993.37
EMERGENCY MANAGEMENT		1,196.58
GREATAMERICA FINANCIAL SVCS		36.08
HALBUR LAKE SERVICE		625
I.D.N.R.		33.01
IOWA LEAGUE OF CITIES		337
IPERS	IPERS	1,840.42

JANITORS CLOSET, LTD	COVID 19 EXP	138.39
KAY PARK-REC CORP.		27
LAKES AREA DOG PARK	DONATION	500
LAKES ART CENTER	DONATION	300
LAKES NEWS SHOPPER		39.6
MID AMERICAN RESEARCH CHEMICAL		738.08
MAXYEILD COOPERATIVE		556.02
MEDIACOM ILLC	INTERNET-FAX	354.54
METERING &TECHNOLOGY SOLUTIONS		244.84
MILFORD LIBRARY	YEARLY DUES	3,122.79
MILFORD MUNICIPAL UTILITIES		18,304.28
NEW YORK LIFE INSURANCE		223.18
NORTHWEST IOWA LEAGUE OF CITY		25
OFFICE OF AUDITOR OF STATE		175
SAM WEDEKING EXCAVATING, INC	ASPHALT	1,132.00
SIEH FARM DRAINAGE, INC	NEW DRAIN ON LAKE ST	2,274.49
SPIRIT LAKE LIBRARY	YEARLY DUES	3,122.79
STATE HYGIENIC LABORATORY		26
STEIN LAW OFFICE		811.51
SUPERIOR EQUIPEMENT		573.48
TREASURER STATE OF IOWA	STATE TAXES	502
TRUE VALUE-MILFORD		166.42
VERIZON		85.08
WASTE MANAGEMENT-LANDFILL		2,582.95
WELLMARK		2,961.19
Accounts Payable Total		99,418.71
	Refund Checks Total	
Total Paid On: 6/15/20		4,406.05
Total Paid On: 6/30/20		4,608.47
Total Payroll Paid		9,014.52
***** REPORT TOTAL *****		108,433.23
GENERAL		30,212.73
ROAD USE TAX		3,109.78
CAPITAL PROJECT FUND		44,152.99
WATER		24,375.43
GARBAGE		6,582.30
TOTAL FUNDS		108,433.23