CITY OF WEST OKOBOJI

REGULAR COUNCIL MEETING

501 TERRACE PARK BLVD

MONDAY, July 18, 2022 6:30 P.M.

**PRESIDING:** Mayor Craig Miner

**COUNCILMEMBERS:** Robert Hein, Darlene Powers, Paul Sieh, Mike Olson, Mike Paxton.

**OTHERS PRESENT:** Eva Shine, Barry Patterson, John Oliver. Absent: Derrick Miner

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 6:30 P.M. Powers/Olson moved to adopt the agenda. All ayes. Motion carried. Olson/Hein moved to approve the Treasurer’s Report, which included the minutes of the previous meeting 6/13/22, claims report for July 2022 and Bank Cash Report for June 2022. All ayes. Motion carried.

**REPORT OF OFFICERS**

Committee Reports: None.

Council Reports: Councilman Olson thanked Mayor Miner for his action in helping the gentleman from North Carolina get back home.

Councilman Sieh reported that Kruse, Cate & Nelson Engineering is working on designs for the placement of intakes on Brown’s Bay Ave. Project is likely to get done in the fall of 2022.

Mayor Miner reported that Derrick was at Clerk School in Ames until Wednesday July 20th. Miner also reported that Dave Coleman will no longer be the City’s licensed water operator and thanked him for his work. Miner also advised council to review the employee handbook and make recommendations/changes as needed.

**PUBLIC COMMENTS**

There was a comment from the public about having a better police presence at Terrace Park Beach.

**NEW BUSINESS**

Council to discuss putting stop sign at the 4th St/ 1st St intersection and stop signs at Okoboji Blvd/ Jeppeson Rd intersection. Powers/Sieh motioned to approve placing stop signs. All ayes. Motion carried.

Mayor Miner to appoint Kris Kneen to the Board of Adjustments and Roy Tesene/ Jason Young to the Planning and Zoning board. Olson/Hein motioned to approve the appointments. All ayes. Motion carried.

Council to review and vote on Transient Merchant License Application for Robert Shaw for a period of 6 months. Olson/Paxton motioned to approve the Application. Nay: Powers. Ayes: Olson, Paxton, Sieh, Hein.

Discuss possible future zoning changes. City attorney Dave Stein began the conversation by informing the council that he has had several conversations with other towns about campground/RV Parks and how they affect the community. Stein explained to the council the process under the City of West Okoboji’s zoning ordinances to construct a campground/ RV park. 1. Notice of public hearing. 2. Planning and Zoning Board would meet to give recommendation to the Board of Adjustments. 3. The Board of Adjustment would meet and act on the conditional use permit. Stein also informed the council that a moratorium would have to be done by ordinance if the council wanted to go that route. At this time Stein advised against the city changing the ordinance and filing a moratorium.

Powers/Olson moved to adjourn. All ayes. Motion carried. Meeting adjourned at 7:29 P.M.

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 Craig Miner, Mayor

ATTEST:

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Derrick Miner, Administrator/City Clerk

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| **JULY 2022 CLAIMS REPORT** |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| ALLIANT ENERGY  | STREET LIGHTS  | 1,813.61 |
| ALLIANT ENERGY  | SIREN  | 39.82 |
| ALLIANT ENERGY  | SIGN  | 31.04 |
| ALLIANT ENERGY  | BROWNS BAY-LIGHTS  | 27.74 |
| ALLIANT ENERGY  | CITY HALL  | 377.5 |
| ALLIANT ENERGY  | 1600 OKOBOJI BLVD BEACH  | 57.32 |
| BLACK HILLS ENERGY  | MONTHLY  | 107.11 |
| BOMGAARS SUPPLY INC  | COLD PATCH ASPHALT/ SEED/ETC  | 449.4 |
| CARDMEMBER SERVICES  | OFFICE SUPPLIES  | 31.93 |
| CITY OF MILFORD  | LAW ENFORCEMENT  | 1,050.00 |
| CORE & MAIN  | FIRE HYDRANT KIT/CURB STOP  | 2,422.12 |
| DENNIS ARMSTRONG  | BATHROOM DOORS @ BEACH  | 779 |
| DICKINSON CO CONSERVATION  | RECYCLING FEES  | 327 |
| DICKINSON CO RECYC COMM  | FY 22-23 RECY ASSESSMENT  | 3,330.00 |
| DICKINSON COUNTY NEWS  | PUBLICATIONS  | 287.11 |
| EFTPS - 941  | FED/FICA TAX  | 1,120.55 |
| EMERGENCY MANAGEMENT  | YEARLY DUES  | 1,358.28 |
| GREATAMERICA FINANCIAL SVCS  | COPIER RENTAL  | 110 |
| HUFFCUTT CONCRETE INC  | BEACH DOOR FRAMES  | 1,275.00 |
| IOWA PRISON INDUSTRIES  | STOP SIGNS  | 103.2 |
| IPERS  | IPERS  | 704.58 |
| LAKES AREA DOG PARK  | DONATION  | 500 |
| MEDIACOM ILLC  | INTERNET-FAX  | 174.32 |
| METROPOLITAN COMPOUNDS  | SHOP SUPPLIES  | 517.21 |
| MILFORD MUNICIPAL UTILITIES  | WATER PURCHASED FROM MILFORD  | 20,961.15 |
| NEW COOPERATIVE INC  | FUEL FEES  | 987.42 |
| NEW YORK LIFE INSURANCE  | LIFE INSURANCE  | 191.44 |
| PLANNING SOLUTIONS,LLC  | ZONING AGREEMENT  | 1,000.00 |
| STATE HYGIENIC LABORATORY  | WATER TESTING  | 192.5 |
| STEIN LAW OFFICE  | LEGAL FEES  | 2,335.15 |
| T & C TREE SERVICE  | TREE REMOVAL  | 2,520.00 |
| TREASURER STATE OF IOWA  | STATE TAX  | 173 |
| TRUE VALUE-MILFORD  | PUBLIC WORKS SUPPLIES  | 106.7 |
| VERIZON  | CELL PHONES  | 119.14 |
| WASTE MANAGEMENT-LANDFILL  | LANDFILL FEES  | 3,038.25 |
| WELLMARK  | HEALTH INSURANCE  | 3,975.75 |
| YOUNG BROS LAWN  | WEED CONTROL/FERTILIZER  | 1,261.50 |
| Accounts Payable Total  |   | 53,855.84 |
|   | Refund Checks Total  |   |
| Total Paid On: 6/28/22  |   | 3,897.29 |
| Total Paid On: 7/14/22  |   | 4,007.32 |
| Total Payroll Paid  |   | 7,904.61 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | 61,760.45 |
| GENERAL  |   | 27,627.23 |
| ROAD USE TAX  |   | 2,837.18 |
| WATER  |   | 24,138.54 |
| GARBAGE  |   | 7,157.50 |
| TOTAL FUNDS  |   | 61,760.45 |
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