

CITY OF WEST OKOBOJI  
REGULAR COUNCIL MEETING  
501 TERRACE PARK BLVD  
MONDAY, August 8, 2022 6:30 P.M.

**PRESIDING:** Mayor Craig Miner

**COUNCILMEMBERS:** Robert Hein, Darlene Powers, Paul Sieh, Mike Olson, Mike Paxton.

**OTHERS PRESENT:** Derrick Miner, Terry Gilligan, Jan/Leslie Hahn, Scott Kass, Chuck Krumme, Alan Mores, Debbie Petersen.

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 6:33 P.M. Paxton/Olson moved to adopt the agenda. All ayes. Motion carried. Powers/Hein moved to approve the Treasurer's Report, which included the minutes of the previous meeting 7/18/22, claims report for August 2022 and Bank Cash Report for July 2022. All ayes. Motion carried.

### **REPORT OF OFFICERS**

**Committee Reports:** City Administrator Miner informed the public about the Planning & Zoning meeting that took place last week. The main discussion was about RV Parks and campgrounds.

**Council Reports:** Councilwoman Powers instructed city staff to clean up Danbom Park, spray for weeds and put a lock on the hydrant in Danbom Park.

Councilman Sieh reported that he is against the construction of any RV Park/Campground in the city of West Okoboji. Sieh made a motion to amend the City of West Okoboji's Zoning Ordinance to remove RV Parks/Campgrounds as a land use in any zoning district. Second: Olson. All Ayes. Motion Carried.

Councilman Olson reported that the city is working on an action plan for the Terrace Park Beach project and asked Steve Hallgren to research possible grants for the project.

**Administrator Reports:** City Administrator Miner informed the council and those in attendance that he met with the city engineer and discussed a project timeline for the Okoboji Blvd Water Main Replacement. Starting this fall the city engineer will be conducting a Topography/ Field Survey of the construction site.

Mayor Miner reported that next year will be the city's 100-year anniversary. Miner also reported that a resident of West Okoboji was hit by a car and life-flighted to Sioux Falls. He is making a strong recovery and mayor Miner asked that we keep him in our prayers.

### **NEW BUSINESS**

**Resolution 2022-15,** A Resolution Adopting the Iowa Retail Permit Application for Cigarette/ Tobacco/ Nicotine/ Vapor for Okoboji Gas Company, LLC for Period July 1, 2022 Through June 30, 2023. Paxton/Sieh motioned to approve Resolution 2022-15. All Ayes. Motion Carried.

**Resolution 2022-16,** A Resolution Setting Public Hearing for Ordinance Update to Chapter 75 All-Terrain Vehicles and Snowmobiles in the Code of Ordinances for the City of West Okoboji. Powers/Hein motioned to approve Resolution 2022-16. All Ayes. Motion Carried. Public hearing will be held on September 12, 2022 at 6:35pm at West Okoboji City Hall.

Council to discuss parking complaints on Terrace Park Blvd. Terry Gilligan was in attendance and showed the council pictures of his neighbor's car parked in the public right-of-way. Gilligan told the council that the car being parked there is a hazard for him and his wife to back out of their driveway and wants the city to put up a no parking sign. City administrator Miner informed Mr. Gilligan and the council that upon being notified of this issue he called the neighbor and they moved the car immediately. Miner also informed the council that legally anyone can park in the public right-of-

way for a period of less than 48 hours. Councilman Sieh instructed city administrator Miner to write a letter to Mr. Gilligan's neighbor asking her to park in her driveway from now on out. No further discussion.

Council to discuss/review employee handbook. Councilwoman Powers asked the council to table this topic and meet with the personnel committee to discuss changes to the employee handbook. Tabled.

### **PUBLIC COMMENTS**

Chuck Krumme and Leslie Hahn voiced their concerns on the possibility of a RV Park or campground being constructed.

Alan Mores asked city administrator Miner if the city plans to put more speed humps near Terrace Park Beach. Miner informed Mores that the speed humps are ordered and that at this point in the year additional speed humps will be placed next spring. Mores also commented on the emerald ash borer disease.

Powers/Paxton moved to adjourn. All ayes. Motion carried. Meeting adjourned at 7:42 P.M.

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Craig Miner, Mayor

ATTEST:

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Derrick Miner, Administrator/City Clerk

### **AUGUST 2022 CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ALLIANT ENERGY	STREET LIGHTS	1,883.89
ALLIANT ENERGY	SIREN	36.45
ALLIANT ENERGY	SIGN	27.76
ALLIANT ENERGY	BROWNS BAY-LIGHTS	25.79
ALLIANT ENERGY	CITY HALL	434.65
ALLIANT ENERGY	1600 OKOBOJI BLVD BEACH	55.72
ARNOLD MOTOR SUPPLY	AIR HOSE, FILTERS,ETC.	257.44
BLACK HILLS ENERGY	MONTHLY	38.58
BOMGAARS SUPPLY INC	PUBLIC WORKS SUPPLIES	565.5
CARDMEMBER SERVICES	CLERK SCHOOL,PUBLIC WRK SUPP	652.52
CITY OF MILFORD	MAY/JULY POLICE PROTECTION	2,100.00
COUNSEL	COPIER RENTAL	55.72
DELTA DENTAL OF IOWA	EMPLOYEE DENTAL PREM	198.5
DICKINSON CO CONSERVATION	RECYCLING FEES	80
DCEMSA	YEARLY DUES	218.25
DICKINSON COUNTY NEWS	SUBSCRIPTION RENEWAL	50

EFTPS - 941	FED/FICA TAX	1,060.67
FEAR COMPUTER SOLUTIONS,LLC	COMPUTER/DATAFILE SUPPORT	100
GRAHAM TIRE SPENCER	NEW TIRES ON GB TRUCK	742.36
GREATAMERICA FINANCIAL SVCS	COPIER EXPENSE	29
IOWA ONE CALL	IA ONE CALL EXPENSE	34.5
IPERS	IPERS	704.58
KRUSE PAVEMENT SOLUTION	ROAD STRIPING	4,130.00
L & C TIRE SERVICE	TIRE DISPOSAL/LABOR	174
LAKES ART CENTER	DONATION	500
MID AMERICAN RESEARCH	HEAVY DUTY DEGREASER	621.48
CHEMICAL		
MILFORD MUNICIPAL	WATER PURCHASED	27,859.64
UTILITIES	FUEL COSTS	622.51
NEW COOPERATIVE INC	BEACH/OFFICE SUPPLIES	171.8
SPENCER OFFICE SUPPLIES	LAWYER FEES	1,601.13
STEIN LAW OFFICE	CELL PHONES	119.38
VERIZON		
WASTE MANAGEMENT-	LANDFILL FEES	3,235.39
LANDFILL		
Accounts Payable Total		48,387.21
	Refund Checks Total	
Total Paid On: 7/28/22		3,816.23
Total Payroll Paid		3,816.23
***** REPORT TOTAL *****		52,203.44
GENERAL		13,991.66
ROAD USE TAX		377.86
CAPITAL PROJECT FUND		4,130.00
WATER		28,083.15
GARBAGE		5,620.77
TOTAL FUNDS		52,203.44