

CITY OF WEST OKOBOJI
REGULAR COUNCIL MEETING
501 TERRACE PARK BLVD
MONDAY, OCTOBER 9, 2023 6:30 P.M.

PRESIDING: Mayor Craig Miner

COUNCILMEMBERS: Robert Hein, Darlene Powers, Mike Olson (Absent), Mike Paxton, Paul Sieh.

ADMIN/CLERK: Carol Chicoine

OTHERS PRESENT: Deb Peterson, Alan Mores, Scott Kass, Tyler Lynn

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 6:31 P.M. Motion Paxton, second Powers to adopt the agenda. All ayes. Motion carried. Motion Hein, second Paxton to approve consent agenda, which included minutes 9/11/23, the claims and claims in vacation for October 2023, and September 2023 Financials. All ayes. Motion carried.

Visitors:

Tyler Lynn, with Beck Engineering, gave an update on the Terrace Park Beach project. Temporary fence is up and all the removal has been complete of the trees and original fence. Crews have been working on compacting the ground for the footings and boardwalk and pavers. Crews are planning on working into November, in which they plan on installing the pavers by then. They are roughly 5% completed. The temporary fence will be pulled back in before snowfall.

OLD BUSINESS

The issue of feral cats was brought back up. Mayor Miner addressed that the public make sure they are not feeding the cats. There has been a decrease in the number due to removal, but still some wandering around.

NEW BUSINESS

Mayor Miner said it was time and place to open up public hearing for the use of public property described as Lots 3,4,5, and 6, Block D Revised Plat of Maywood, City of West Okoboji, Dickinson County, Iowa at 6:39 p.m. with no written or verbal comments for or against, Mayor Miner declared public hearing closed at 6:04 pm. Council to consider **Resolution 2023-32:** A Resolution to use of Public Property, Motion Paxton, second Powers, All Ayes, Olson Absent. Motion carried.

Motion Sieh, second Hein, to appoint Administrator Chicoine as the representative and administrator for the City of West Okoboji for CSG Merchant Account and remove Derrick Miner for all business with the company. All Ayes, motion carried.

Administrator Chicoine spoke about setting up to new funds for the city, 601 Water Deposits, per ordinance, that any lessee or renter is required to pay a deposit before getting service. This fund will track the deposit money, the funds will be applied to a renter/lessee last utility billing and any remaining funds will be refunded to the renter/lessee. Fund 127 was created to separate the funding and expense for the different TIF areas. Fund 125 and fund 127 will be used for the two active TIF areas.

Discussion was had with the Gate access for residents to dispose of yard waste, recycling, and garbage. Paint cans have been left; the city cannot dispose of hazardous materials. Residents are reminded if they have hazardous materials, they need to take them directly to the Dickinson County Recycling Center Mayor Miner also reminded the residents to be mindful of the rules and regulations posted and to report any abuse to the City Hall to help us maintain this service. West Okoboji residents may purchase gate cards from City Hall for \$50 for 24/7 access.

Committee report: No Committee Report

Council Report: No Council Reports

Mayor Reports: No Mayor Report

City Administrator: Administrator Chicoine said it has been a busy: Utility billing for the 3rd Quarter 2023 should be out by next week and that we will be back on schedule with billings. Once these bills our out the procedure for penalties and shuts offs will be followed. Agreed Upon Procedures with Winther Stave should be done in December, and working

on policies and forms for city to follow. Deliver was made today for the new water meters for all the city connections, West Okoboji will be going to AMI meters where usage can be monitored daily and read from City Hall. Administrator Chicoine also reminded council that Election is November 7, 2023 and to vote.

Motion to adjourn, Powers, Sieh, all Ayes, motion carried.

Meeting adjourned at 7:03 PM

Attest: Carol Chicoine, Administrator

Craig Miner, Mayor