

CITY OF WEST OKOBOJI
REGULAR COUNCIL MEETING
501 TERRACE PARK BLVD
MONDAY, NOVEMBER 13, 2023 6:30 P.M.

PRESIDING: Mayor Craig Miner

COUNCILMEMBERS: Robert Hein, Darlene Powers, Mike Olson (Absent), Mike Paxton, Paul Sieh.

ADMIN/CLERK: Carol Chicoine

OTHERS PRESENT: Alan Mores (phone), Scott Kass, Eva Shine, Steve Hallgren, Brad Willemssen

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 6:31 P.M. Motion Paxton, second Hein to adopt the agenda. All ayes. Motion carried. Motion Paxton, second Powers to approve consent agenda, which included minutes 10/9/23, the claims and claims in vacation for November 2023, and October 2023 Financials. All ayes. Motion carried.

Visitors: None

OLD BUSINESS

Motion Paxton, second Sieh to approve the agreement with Silversmith Asset Status Tracker GIS software for the city due to the reduced price since first presented. \$571 would be the cost of the annual subscription fee. All ayes motion carried.

Discussion and questions were presented on the Milford Municipal Water Contract Purchase Contract. Brad Willemssen from Milford Municipal Utilities (MMU) was present to answer and questions the council had at this time. MMU is willing to negotiate the contract and that they are needing to have one in place with their funding requirements for their loan. Council wanted to have council review before negotiating.

Discussion was had with the newly presented 28 E Agreement with Dickinson County Water Quality Commission. Council didn't have any new comments so will have the agreement on December's agenda to approve.

NEW BUSINESS

Council to consider **Resolution 2023-33:** A Resolution to approve Investment Policy for the City of West Okoboji, Motion Powers, second Hein, All Ayes, Olson Absent. Motion carried. Council to consider **Resolution 2023-34:** A Resolution Setting Public Hearing on use of City Property for Electric Easement an Alleyway 20 feet wide lying South of Lot 10 and North of Lot 11 Striker's Park, Motion Paxton, second Powers, All Ayes, Olson Absent. Motion carried. Council to consider **Resolution 2023-35:** A Resolution Setting Public Hearing on use of City Property for Electric Easement Lot 1 of Titterington's Plat, Motion Paxton, second Powers, All Ayes, Olson Absent. Motion carried. Council to consider **Resolution 2023-36:** A Resolution Authorizing the Approval of Participating in the Iowa Public Agency Investment Trust (IPAIT) Motion Powers, second Hein. All Ayes, Olson Absent, Motion carried.

Renewal Rates for health, dental, and vision were presented with an increase of 5.54%. Motion Sieh to approve renewal plans, second Paxton, Olson Absent, All Ayes, motion carried. Discussion was had with the Gate access for residents to dispose of yard waste, recycling, and garbage. Sunday openings from 10-12 was discussed. Motion Hein to stop the Sunday gate open until May due to staffing and being abused second Paxton, Olson absent, all ayes, motion carried. Administrator Chicoine informed the council that there are opens seat on the Planning and Zoning Board and also will be on Board of Adjustment with notification from Chuck Krumme due to health, his position will be open as of the 20th of November, so if you know anyone that is interested, please fill out the application on the city website.

Committee report: Personnel Committee met and discussed about hiring a maintenance person. This job is additional person that will work with the public works director. The job application and job description are on the city website and position will be open until filled

Council Report: No Council Reports

Mayor Reports: No Mayor Report

City Administrator: Administrator Chicoine informed council there will be a special council meeting due to year end reports needing to be approved before December 1st, they should be done by the next week. Then will be working to get

the Agreed Upon Procedures done with Winther Stave Auditing Firm. Also informed the council that the website is being updated when time is available and to look for updates. There is a link to pay bills online and residents need to get ahold of city hall to confirm email and can utilize this system and will be able to see their city bills.

Motion to adjourn, Powers, Sieh, all Ayes, motion carried.

Meeting adjourned at 7:03 PM

Attest: Carol Chicoine, Administrator

Craig Miner, Mayor