

CITY OF WEST OKOBOJI
REGULAR COUNCIL MEETING
501 TERRACE PARK BLVD
MONDAY, JANUARY 8, 2024 6:30 P.M.

PRESIDING: Mayor Craig Miner

COUNCILMEMBERS: Robert Hein, Darlene Powers, Mike Olson (Absent), Mike Paxton, Paul Sieh.

ADMIN/CLERK/STAFF: Carol Chicoine

OTHERS PRESENT: Scott Kass, Eva Shine, Steve Hallgren, Angela Kafoot, Scott Braden

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 6:31 P.M. Motion Powers, second Hein to adopt the agenda. All ayes. Motion carried. Motion Paxton, second Sieh to approve consent agenda, which included minutes 12/11/23, the claims and claims in vacation for January 2024, and December 2023 Financials. All ayes. Motion carried.

Visitors:

Angela Kofoot with Meals on Wheels: Ms. Kofoot gave a presentation Meals on Wheels for Dickinson County. The service is being utilized in West Okoboji with Lakes Regional Hospital making the meals. The service helps with outreach to our elderly residents and making sure they are checked in on. The request was made for an increase due to increased costs for the services from \$500 to \$750. Motion Hein to approve **Resolution 2024-04** with increase donation to \$750, second Sieh, All Ayes, Olsen Absent, motion carried.

Scott Braden with Lakes Area Ice Arena gave a presentation of what has happened at the Ice Arena. Mr. Braden spoke about the tourism the arena brings to the community with the youth hockey games and also the how funding helps pay for youth free skate as another recreation option in the area. Motion Paxton, second Powers to approve **Resolution 2024-05** for with increase donation to \$750, second Hein, All Ayes, Olsen Absent, motion carried.

OLD BUSINESS

There are two Openings on the Planning and Zoning Board, Josh Miller decided he will not renew his term for another 5 years. If there is any resident interested in filling on the board, please fill out the application on the City's website.

NEW BUSINESS

Council to consider **Resolution 2024-01:** A Resolution to appointing Dickinson County News in Spirit Lake as official City newspaper for 2024. Motion Sieh, second Powers, All Ayes, Olson Absent. Motion carried. Council to consider **Resolution 2024-02** a Resolution Approving Official Bank Depositories and Establishing Investment Limits of Public Funds. Motion Sieh, second Paxton, all ayes, Olson Absent, Motion Carried. Council to consider **Resolution 2024-03:** A Resolution Appointing David Stein Jr as City Attorney for West Okoboji. Motion Hein, second Powers. All Ayes, Olson Absent, Motion carried.

Council to consider **Resolution 2024-06:** A Resolution to Approve Payment Policy with a \$30 fee for NSF payments. Motion Powers, second Hein. All Ayes, Olson Absent, Motion carried. Council to consider **Resolution 2024-07:** A Resolution Establishing the Annual Salaries for Appointed Officials and Estimated Annual Salaries for Hourly City Employees for the Fiscal Year 2024 starting January 1, 2024. Motion Paxton, second Sieh. All Ayes, Olson Absent, Motion carried. Council to Consider **Resolution 2024-08** Approving Imagine Iowa Foundation Grant, Motion Paxton to table approval until hear back from MHR Insurance about question about indemnification second Powers. All Ayes, Olson Absent, Motion carried.

Discussion was had about request from City of Arnold's Park to move the merge lane back into City of West Okoboji city limits from 4 lanes to 3. Council discussed and agreed to leave as is for at least this year to see how the flow of traffic goes through this next summer.

Discussion was had about basketball hoop that was installed at 1105 Maywood Avenue on city property. Options were discussed about a possible encroachment agreement. Council decided to have Hallgren reach out to resident to request removal of hoop by May 1, 2024. Council agreed to leave current council committees the same.

No Public comment.

Committee report: Personnel met and proposed wage adjustments for the new year.

Council Report: No Council Reports

Mayor Reports: No Mayor Report

City Administrator: Administrator Chicoine will be scheduling a meeting the next week to talk about budget and strategic planning.

Motion to adjourn, Power, second Sieh, all Ayes, motion carried.

Meeting adjourned at 7:21 PM

Attest: Carol Chicoine, Administrator

Craig Miner, Mayor

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY	CITY ELECTRIC	1,952.61
ARNOLD MOTOR SUPPLY	12/23 STATEMENT	233.7
BLACK HILLS ENERGY	12/23 GAS CITY HALL	384.68
BOMGAARS SUPPLY INC	CLOTH ALL AND SAFETY	340.47
ELAN FIANCIAL SERVICES	1/24 STATEMENT	359.36
CERTIFIED TESTING SERVICES	TERRACE PARK SOIL TESTING	58
CHARLES KRUMME	FY23 BOA MEETINGS	100
CITY OF ARNOLDS PARK	11/16 GARBAGE HELP	73.59
CITY OF MILFORD	12/23 LAW ENFORCEMENT	1,025.00
CRYSTEEL TRUCK EQUIPMENT	REPLACE MOTOR PLTRUCK AUG	1,747.92
DAKOTA SUPPLY GROUP	6 CURB STOP BOX	395.76
DAVE'S REPAIR, INC.	DEPTH SENSOR PLOW TRUCK	2,132.10
DELTA DENTAL OF IOWA	1/24 DENTAL/VISION	253.88
DENNIS ARMSTRONG	FY23 BOA MEETING	25
DICKINSON COUNTY ENGINEER	12/27 SANDING SALT	2,912.00
DICKINSON CO REG COLL CEN	12/23 5 APPLIANCES	60
EFTPS - 941	FED/FICA TAX	4,812.91
GALEN'S PRO-MOW	FAN LEAVE VAC	145.6
GREATAMERICA FINANCIAL SVCS	1/24 COPIER LEASE	29
IOWA DEP OF REVENUE	WATER SALES TAX 11/23	38.44
IOWA ONE CALL	11/23 LOCATES	38.8
IOWA STATE UNIVERSITY	FIFE WELLEN REGIST WORK ZONE	220
IPERS	IPERS	3,224.53
JEANNE SIEH	FY23 BOA MEETINGS	125
JILL FREED	FY23 BOA MEETINGS	100
JUDY HAVILAND	FY23 BOA MEETINGS	125
KAPP'S FIRE EXTINGUISHER SALES	FIRE EXTINGUISHER INSPECTION	36.75
KRIS KNEEN	FY23 BOA MEETINGS	150
MEDIACOM ILLC	1/15-2/14/24 INTERNET	195.4
MENARDS, INC	FIFE SAFETY CLOTHING	188.92
MILFORD MUNICIPAL UTILITIES	11/23 WATER	15,349.26
NEW COOPERATIVE INC	12/23 STATEMENT FUEL	838.48
NEW YORK LIFE INSURANCE	12/23 PREMIUM	142.47
NORTHWEST BANK	MONEY MARKET SET UP	1,000,000.00
ALDON CONSTR. CO.INC	CAPACITOR 1ST DOOR WEST	177.78

PLANNING SOLUTIONS,LLC	12/23 ZONING ADMINISTRATION	1,041.67
SAM WEDEKING EXCAVATING	WATERMAIN REPAIR	4,258.21
SPENCER OFFICE SUPPLIES	OFFICE CHAIR	269
STATE HYGIENIC LABORATORY	12/23 WATER TESTING	29
STEIN LAW OFFICE	12/23 LEGAL FEES	1,023.75
SUBSURFACE SOLUTIONS	NEW GIS LOCATOR AND CHARGER	12,225.82
SUNRISE LAWN SERVICE	REMOVAL OF LEAVES PARKS	1,110.00
TREASURER STATE OF IOWA	STATE TAXES	1,535.98
TRUE VALUE-MILFORD	12/23 STATEMENT	263.77
ULINE	HANDICAP STENCIL	116.21
UNITYPOINT CLINIC-	DRUG TESTING	42
VERIZON	1/24 CELL PHONES	92.84
VISUAL EDGE IT	12/23 COPIER LEASE	57.71
WASTE MANAGEMENT-LANDFILL	12/1 4.12 TONS	1,227.98
WELLMARK	1/24 HEALTH INS	3,026.65
Accounts Payable Total		1,064,313.00
Total Payroll Paid		13,963.43
***** REPORT TOTAL *****		1,078,276.43

Revenues December: General 15,000; Road Use 3,709.65; LOST 7,363.94; TIF 962.58; TIF AP 365.47; CAP Imp Beach 10,100; Water 13,803.70; Water Deposit 235.00; Garbage 4,165.67 Total 55,706.01