

CITY OF WEST OKOBOJI
REGULAR COUNCIL MEETING
501 TERRACE PARK BLVD
MONDAY, JUNE 10, 2024 6:30 P.M.

PRESIDING: Mayor Craig Miner

COUNCILMEMBERS: Robert Hein, Darlene Powers, Mike Olson, Mike Paxton (Absent), Paul Sieh

ADMIN/CLERK/STAFF: Carol Chicoine

OTHERS PRESENT: Sheryl and Mike Thu, Steve Hallgren, Alan Mores, Tyler Lynn, Mike and Maureen Higgins, Bobbi Kostinec, and Steve Clark

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 6:31 P.M. Roll call was completed with quorum present. Motion Powers, second Hein adopt the agenda. All ayes. Motion carried. Motion Powers, second Olson to approve consent agenda, which included minutes 5/13/24, Financials for May 2024, claims and claims in vacation for June 2024, Tobacco Permit Okoboji Gas Company, and updated Sign Permit, Variance Conditional Use, Lakeshore Landscaping Permit, and Zoning Permit. All ayes, Paxton absent. Motion carried.

Visitors:

Kara Rice with the Arnold's Park Library gave a presentation on services that are available to West Okoboji residents. The library has many services: summer reading program, proctor services, notary, technology services, audio books, DVD and movies, large print readers. 47% of West Okoboji residents use the Arnold's Park library. Shilo Brevik, Chief of Police with Milford Police Department, was not present. Sheryl Thu spoke to the council about her work to dissolve the District 50 Drainage. Mrs. Thu presented council with the history of the Drainage District No.50 This requires a petition from majority of landowners who own at least 60% of the land in the district, a hearing and the district to be free from indebtedness. City of West Okoboji is just a small percent of the land in this district, motion Sieh, second Olson to agree to sign petition for the City of West Okoboji, roll call vote, all ayes, Paxton absent, motion carried.

Tyler Lynn with Beck Engineering with update on Beach Project. With the rain and current work, Steffes is not going to start work on the park until August. Steffes is going to move the fence back so the city can open up the park for utilization until construction starts back up again. The line painter will be coming back and mark the parking lines on the pavers in front of the bathhouse and pergola. Motion Powers, second Hein, to approve Change order #2 to add the parking barriers on the beach side and approve pay authorization #7 for \$91,623.27, all ayes, motion carried.

PUBLIC COMMENTS

Ms. Kostinec brought up about having a recycle can by the tin can so people can sort out those refundable cans. There is a gentleman in the community that sorts them out and then uses the money he received to purchase food for the food banks in the area. Council agreed to go ahead and set a container.

OLD BUSINESS

Steve Hallgren, West Okoboji Zoning Administrator, reported that he will be reaching out about the basketball hoop and asking to remove since there was not a permit obtained prior to installation.

NEW BUSINESS

Council to consider **Resolution 2024-23** approving 28-E Law Enforcement Service Agreement with Milford, motion Sieh, second Powers to table until Chief Brevik can be in attendance, roll call, all ayes Paxton absent, motion tabled.

Council to consider **Resolution 2024-24** approving North West Iowa Planning and Development Commission Agreement with the SHEILD Committee, motion Sieh, second Hein, roll call, all ayes Paxton absent, motion carried. Council to consider **Resolution 2024-25** approving Wage Adjustment and hiring temporary summer maintenance, motion Powers, second Olson, roll call, all ayes Paxton absent, motion carried. Council to consider **Resolution 2024-26** approving new recycling tag rates for the City of West Okoboji, motion Sieh, second Powers, roll call, all ayes Paxton absent, motion carried. Council to consider **Resolution 2024-27** approving year end transfers, motion Powers, second Hein, roll call, all ayes Paxton absent, motion carried.

Committee report: Personnel Committee met for 6-month evolution of Trey Fife.

Council Report: No Council Reports

Mayor Reports: Public to help keep watch on vandalism to the public areas, including the beach. If there is a concern to contact city hall or if you see vandalism happening call Milford Police.

City Administrator: Administrator Chicoine working with public works scheduling appointments with residents to switch out radio head on water meters is ongoing, have done around 165 meters. Fiscal year end is at the end of June. Will be scheduling the audit for September, after all the year-end close outs are completed. There have been issues with

the rocks being taken out of the area in front of the bathroom and throwing on the beach, will be looking into security cameras.

Zoning Administrator: Administrator Chicoine gave update on what public works been doing: radio head installations, new dog waste receptacles at Vernon Coila and 4th and Wheeler plus a bench, fire hydrants have been painted, bathhouse painted and floors epoxied, picnic tables and benches rebuilt and painted, mowing, and hauling brush.

Public Works: None

Motion to adjourn, Powers, second Sieh, all ayes, motion carried. Meeting adjourned at 8:15 PM

Attest: Carol Chicoine, Administrator

Craig Miner, Mayor

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY	CITY ELECTRIC	2,409.08
AMY'S SIGN DESIGN	BEACH SIGNS	312
ARNOLD MOTOR SUPPLY	HITCH AND AIR HOSE	92.21
BARCO MUNIC PRODUCTS INC	2 PET STATIONS	1,828.48
BLACK HILLS ENERGY	5/24 GAS CITY HALL	66.15
BLUE LAKE WEBSITE	ANNUAL WEBSITE FEE	99
BOJI TOWING & RECOVERY	PLOW TRUCK TOW	350
BOMGAARS SUPPLY INC	5/24 STATEMENT	996.18
ELAN FIANCIAL SERVICES	PAINT, DOG BAGS, PODIUM	791.49
CERTIFIED TESTING SERVICES	5/24 SOIL TESTING BEACH	232
CITY OF MILFORD	5/24 LAW ENFORCEMENT	1,675.00
DANBOM LAKE SERVICE	DOCK,BOUY, STAIRS INSTALL	2,303.00
DAVE'S SAND & GRAVEL	603.61 TONS SAND	7,704.69
DELTA DENTAL OF IOWA	6/24 DENTAL/VISION	253.88
DIAMOND VOGEL	PAINT BEACH BATHROOM	322.29
DICKINSON COUNTY NEWS	5/24 LEGALS	194.96
DICKINSON CO REGIONAL COLL CEN	5/24 GREEN WASTE	360
EFTPS - 941	FED/FICA TAX	5,523.74
GWORKS	UPGRADING TO CLOUD	1,012.00
IMWCA	FY25 WORKERS COMP	4,405.00
IOWA ONE CALL	4/24 LOCATES	33.6
IPERS	IPERS	3,854.78
LAKES NEWS SHOPPER	SUMMER HELP AD	140.4
MEDIACOM ILLC	INTERNET	215.22
MENARDS, INC	EPOXY BEACH BATHRROOM	168.45
MIDWEST CONCRETE	OKOBOJI BLVD AND LAKE STREET	32292
MILFORD MUNICIPAL UTILITIES	5/24 WATER	19,940.93
NEW COOPERATIVE INC	5/24 FUEL	1,004.03
NEW YORK LIFE INSURANCE	5/24 LIFE INSURANCE	214.4
NWIPDC	MEMBERSHIP SHIELD PROGRAM	2,000.00
PLANNING SOLUTIONS,LLC	5/24 ZONING ADMINISTRATION	1,162.90
RADCLIFFE DIRECTIONAL DRILLING	TERRACE PARK VAC MUD SUCK	250
SAM WEDEKING EXCAVATING, INC	CRUSHED ASPHALT, STORM DRAINS	8,163.22
STATE HYGIENIC LABORATORY	5/24 WATER TESTING	14.5

STEFFES COMPANIES,LLC	PAY APP #6	216,033.72
STEIN LAW OFFICE	5/24 LEGAL FEES	97.5
TERRY FIFE	BEACH HELP	234
TRUE VALUE-MILFORD	5/25 STATEMENT	425.56
VERIZON	6/24 CELL PHONE	139.23
WASTE MANAGEMENT-LANDFILL	LANDFILL 4 LOADS	3,131.51
WELLMARK	6/24 HEALTH PREMIUM	3,026.65
WOLLENBURG TRANSPORT LLC	SAND HAULING	2,213.55
Total Payroll Paid		13,042.94
***** REPORT TOTAL *****		338,730.24

Revenues May: General 46,243.25; Road Use 3,507.53 ; LOST 8,770.60; TIF 2,676.05; TIF AP 1,166.80; Beach Imp 37,439.72; Water 91,921.06; Garbage 23,450.47 Total 215,175.48.