

CITY OF WEST OKOBOJI
REGULAR COUNCIL MEETING
501 TERRACE PARK BLVD
MONDAY, NOVEMBER 11, 2024, 6:30 P.M.

PRESIDING: Mayor Craig Miner

COUNCILMEMBERS: Robert Hein, Darlene Powers, Paul Sieh, Mike Olson, Mike Paxton

ADMIN/CLERK/STAFF: Carol Chicoine, Chad Wellendorf

OTHERS PRESENT: Alan Mores (phone), Steve Hallgren, Scott Kass, Noah Bouse, Tyler Lynn, and Kiley Zankowski

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 6:30 P.M. Roll call was completed with quorum present. Motion Powers, second Olson adopt the agenda. All ayes. Motion carried. Motion Powers, second Hein, to approve consent agenda, which included minutes 10/14/24, financials from October 2024, and claims and claims in vacation for September 2024, All Ayes. Motion carried.

Visitors:

Noah Bouse, with Steffes Engineering and Tyler Lynn, with Beck Engineering, gave an update on the Terrace Park Beach/Danbom Park project. Landscapers are short 200 feet of pavers these will not be in until February, in the meantime cement will be filled in that area; the rest of the cement will be done this week at the park and sod installed; the rock wall will be finished next this week; mailbox bank installed and will contact post office and homeowners to get keys from post office. Irrigation lines will be winterized at the end of the week. There will be a final walk through once everything is complete. Kiley Zankowski has taken over as the new Okoboji Tourism Director. Ms. Zankowski provided handouts on the summer statics for tourism, overnights trips to Dickinson county were only down 4.5% this summer despite the summer flooding. A request for support of \$5,000 from the city's hotel/motel tax for Okoboji Tourism was presented.

OLD BUSINESS: None

NEW BUSINESS:

Motion Sieh, second Olson to consider **Resolution 2024-32** approving Tax Increment Financing (TIF) for FY24, roll call vote, all ayes, motion carried. Motion Paxton, second Hein on approving FY24 Urban Renewal Report, all ayes, motion carried. Motion Olson, second Sieh to approve bid for FY25 hanging plants for the Danbom Park and Terrace Park Beach from Cottage Gardens, all ayes, motion carried. Discussion was had about obtaining quotes for security cameras for Terrace Park Beach, Administrator Chicoine will be reaching out to companies. This was the last year of the agreement with Winther Stave for agreed upon procedures, council decided to send out new request for proposals (RFP) for the next three years with an option for two more years, Administrator Chicoine will get the RFP prepared and sent out. Motion Powers, second Olson to consider **Resolution 2024-33** an agreement for recodification of West Okoboji City Ordinance with Local Government Professional Services, Inc, roll call vote, all ayes, motion carried. Motion Powers, second Sieh, to approve Pay App #11 for \$252,499.83, all ayes, motion carried. Renewals for health, dental, and life insurance were presented, council agreed to continue current plans with the minimal increase for next year. Motion Hein, second Olson, to approve **Resolution 2024-34** Resolution Providing Wages for Employee of the City of West Okoboji, roll call vote, all ayes, motion carried.

Committee report: Personnel committee will be meeting to update handbook.

Council Report: None

Mayor Reports: None

City Administrator: Office closed on the 11th of November to attend budget workshop in Spencer. Final walkthrough for Terrace Park Beach on Monday the 18th of November; agreed upon procedures are done, Winther Stave will present at December's meeting.

Zoning Administrator: Planning and Zoning will be meeting by the end of the year, will be looking into a right-of-way permit for utility work.

Public Works: Working on final meters that need to be switched out, green waste area is closed for the season, and Chad will be on vacation for the next 2 weeks.

Motion to adjourn, Powers, second Sieh, all ayes, motion carried. Meeting adjourned at 7:50 PM

Attest: Carol Chicoine, Administrator

Craig Miner, Mayor

CLAIM REPORT		
ALLIANT ENERGY	10/24 CITY ELECTRIC	2072.08
ARNOLD MOTOR SUPPLY	SHOP SUPPLIES	373.56
BEI	9/30 BEACH ENGINEERING	1,542.40
BLACK HILLS ENERGY	10/24 GAS	41.84
BOMGAARS SUPPLY INC	CHAINS, SAW, KIT	1,779.61
ELAN FIANCIAL SERVICES	FRIDGE/MICROSOFT/VACUUM	1,021.33
CERTIFIED TESTING SERVICES	SOIL TESTING BEACH	2,215.00
CITY OF MILFORD	1/2 FY25 FIRE PROTECTION	37,236.10
CITY OF SPENCER	INTAKE GRATE	50
CITY OF WEST OKOBOJI	3RD QTR 24 WATER/GARBAGE	614.14
COHRS CONSTRUCTION, INC	SANDBAGGING SAND	257.74
CUTTING EDGE SALES & SERE	PREMIX	175.15
DAKOTA SUPPLY GROUP	ONE CALL FLAGS	185.67
DELTA DENTAL OF IOWA	11/24 DENTAL/VISION	253.88
DIAMOND CONCRETE	HYDRANTY AND CURB STOP	1,020.13
DICKINSON COUNTY NEWS	LEGALS AND AFR	293.92
DICKINSON CO REGIONAL COLL CEN	9/24 &10/24 GREEN WASTE	2,353.00
EFTPS - 941	FED/FICA TAX	3,815.60
FULLER & SONS PAVING	ROAD REPAIR	43,600.00
GALEN'S PRO-MOW	MOWER BLADE	91.56
GWORKS	FY25 SUPPORT	9,500.00
HEARTLAND SECURITY	GATE SERVICE CALL	275
IMAGINE IOWA GREAT LAKES	STEFFES PAY DRAW 11	158,862.14
STEFFES-IMAGINE	PAY DRAW 11	93,637.69
IMWCA	FY24 WC FINAL	2,701.00
IOWA ONE CALL	9/24 ONE CALLS	19.1
IOWA RURAL WATER ASSOCIATION	FY25 DUES	305
IPERS	IPERS	2,390.33
MEDIACOM ILLC	11/15-12/14 INTERNET	215.81
MILFORD MUNICIPAL UTILITIES	10/24 WATER	35,745.69
NEW COOPERATIVE INC	10/24 FUEL	888.49
PLANNING SOLUTIONS,LLC	10/24 ZONING ADMINISTRATION	1,126.94
PRINCIPAL LIFE INSURANCE	11/24 LIFE INSURANCE	237.48
SAM WEDEKING EXCAVATING, INC	LOCATE ABANDON LINE	195
SILVERSMITH DATA	FY25 SUPPORT GIS	571
STATE HYGIENIC LABORATORY	10/24 WATER TESTING	14.5
VERIZON	10/24 CELL PHONES	139.41
VISUAL EDGE IT	COPIES	108.54
VISUAL EDGE IT CA	COPIES	24.29
WASTE MANAGEMENT-LANDFILL	DEBRIS/GARBAGE	1,966.26
WELLMARK	11/24 HEALTH	2,552.48
Total Payroll Paid		13,177.57
TOTAL		423,646.43

Revenues October: General 251,617.71; Road Use 3,450.02 ; LOST 12,127.30; TIF 18,135.73; TIF AP 4,817.95; Cap Imp Beach 99,425.90; Water 1,353.74; Garbage 690.31 Total 391,618.66