



City of West Okoboji
APPLICATION FOR EXCAVATION WITHIN
PUBLIC R-O-W, STREET, OR ALLEY
PERMIT MUST BE FILLED OUT IN ITS ENTIRETY OR IT WILL BE RETURNED

NOTE: THE LOCATION OF PROPERTY LINES & EASEMENTS IS THE SOLE RESPONSIBILITY OF THE PROPERTY OWNER. THE CITY OF WEST OKOBOJI DOES NOT AND WILL NOT LOCATE PROPERTY LINES OR EASEMENTS. THE CITY ACTS ON INFORMATION PROVIDED ON THIS FORM. FALSIFICATION OF INFORMATION ON THIS FORM CAN RESULT IN PERMIT NON-ISSUANCE, REVOCATION, AND/OR LEGAL ACTION.

CITY USE ONLY	
Date Permit Issued:	Permit No.
Legal Description (lot, block, subdivision):	
Permit Fees: \$	Date Paid:

EXCAVATION BUSINESS NAME: _____

CONTRACTOR NAME: _____

CONTRACTOR CELL PHONE: _____ **EMAIL:** _____

If Excavation Contractor is a licensed contractor in Iowa, please list the license #: _____

WORK TO BE COMPLETED: Water Sewer Storm Sewer Gas Cable Electrical Fiber Optic

PURPOSE OF EXCAVATION: New Repair Abandon Connection Other _____

LOCATION OF WORK TO BE COMPLETED: _____

MATERIAL TO BE USED: _____

EXCAVATION PROJECT DESCRIPTION: _____

Please describe in detail the scope of excavation work to be completed and means of debris removal and/or site remediation

SURFACE AND/OR SITE RESTORATION COMPLETED BY: _____

SURFACE OR SITE RESTORATION CONTRACTOR CELL PHONE: _____ **EMAIL:** _____

APPROXIMATE DATE WORK WILL COMMENCE: _____ **DATE WORK WILL BE COMPLETED:** _____

WILL THIS ACTIVITY RESULT IN A STREET BEING CLOSED? YES NO **IF YES, HOW LONG?** _____

CHECKLIST OF CONTRACTOR RESPONSIBILITIES

- _____ Is the permit application filled out completely and accurately?
- _____ Drawing if exact location or proposed excavation
- _____ Copy of Yearly Certificate of Insurance covering all operations \$1,000,000 each occurrence, each aggregate
- _____ Have you contacted Iowa One Call (811) prior to any digging?
- _____ Communication and notification to the West Okoboji Public Works Director
- _____ Location of all property lines are located (as applicable)
- _____ Compliance with Chapter 135 of the West Okoboji Code of Ordinances

ACKNOWLEDGEMENT & SIGNATURE

The applicant, by signing, acknowledges and agrees to the conditions of this permit. I hereby will defend, indemnify, protect, and hold harmless the City of West Okoboji and its employees from any and all liability from any claim or cause of action which any person may claim to have by reason of any actual or alleged failure on the part of the undersigned applicant to comply with the terms and provisions thereof.

Signed: _____ Date: _____
 Applicant or Excavation Contractor

CITY USE ONLY

Reviewed by: _____ Date: _____
 West Okoboji Public Works or Authorized Representative

Excavation Activity: Approved Denied Review comments: _____