

CITY OF WEST OKOBOJI
REGULAR COUNCIL MEETING
501 TERRACE PARK BLVD
MONDAY, AUGUST 11, 2025, 6:30 P.M.

PRESIDING: Mayor Craig Miner

COUNCILMEMBERS: Darlene Powers, Paul Sieh, and Mike Olson; Absent Robert Hein and Mike Paxton

ADMIN/CLERK/STAFF: Carol Chicoine

OTHERS PRESENT: Steve Hallgren, Sherry Titterington, Tim Titterington, Brian Draayer, and Steve Clark

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 6:31 P.M. Roll call was completed with quorum present. Motion Powers, second Sieh, to adopt the agenda. All ayes, Hein and Paxton are absent. Motion carried. Motion Powers, second Olson, to approve consent agenda, which included minutes from 7/14/25 and 7/17/25, financials from July 2025, Year-end FY25 June year end, claims and claims in vacation for August 2025, and Class C Liquor License and outdoor service permit for Okoboji Gas Company. All ayes. Hein and Paxton were absent, motion carried.

Visitors: None

PUBLIC COMMENT: Steve Clark, Dickinson County Supervisors, spoke on the idea of implementation of Uniform Zoning code for lake front property throughout the county, most of the zoning codes in the county were roughly 95% similar and possibility down the road to make them all the same.

OLD BUSINESS: None.

NEW BUSINESS: Iowa Lakes Electric notified the city that they will not be repairing streetlights that go out in Ridgeview, the city will need to hire an electrician to replace the bulbs. ILEC will not be carrying the lights for replacement, they have gone to one type of light bulb. Council reviewed the letter from T.P. Anderson with Agreed Upon Procedures. Administrator Chicoine updated council that there is no current policy for the key fobs for the city's gate and that she is working on a policy that all fob holders will need to sign with rules and regulations for key fob and penalties that will be assessed if polices not followed. Discussion was had on imposing an annual key fob fee to offset the increased costs for green waste, land fill fees, hauling, and cost to make a new bin to take green waste longer. The original cost of the key fob was used to purchase the gate and cameras. Garbage rates were discussed. The garbage fund had a deficit of \$28,442.69 due to major repairs to the garbage truck, increased landfill costs, upgrading dumpsters, and increased insurance costs. Garbage rates have not increased since 2016. A capital fund needs to be established to put funds away for the replacement of a new garbage truck in the future. Bids were presented from Midwest Concrete to install drain on Okoboji Blvd by public access where sink hole was forming, they had complications due to unknown cisterns buried in the area. Bid of \$8,101.00 to repair the corner of Terrace Park Blvd and Lynch Blvd, motion Powers, second Sieh to approve repairs pending Lakes Area Sanitary Sewer Districts manhole requirements, all ayes, Hein and Paxton were absent, motion carried.

Committee report: None.

Council Report: None

Mayor Reports: None

City Administrator: Elections for 2 council seats and mayor are coming up, anyone interested in running can pick up paperwork from City Hall, ten signatures are required to be on the ballot. Paperwork must be turned into City Hall by September 18th.

Zoning Administrator: Have done a few site visits and working on permits.

Mayor Miner called for a motion to adjourn, motion Powers, second Sieh, all ayes, Hein and Paxton were absent, motion carried. Meeting adjourned at 8:05 PM.

Attest: Carol Chicoine, Administrator

Craig Miner, Mayor

VENDOR	REFERENCE	AMOUNT
	LANDSCAPING/BUILDING	
4 EVERGREEN LANDSCAPE	LEAK	7,616.56
ALLIANT ENERGY	7/25 CITY HALL	2368.34
ALLSTATE PETERBUILT	PLOW TRUCK PARTS	259.98
AMY'S SIGN DESIGN	DUMPSTER LOGO	296
ARNOLD MOTOR SUPPLY	VEHICLES PARTS	282.31

BLACK GOLD SEALERS LLC	7/25 POTHOLES	1,500.00
BLACK HILLS ENERGY	7/25 GAS	42.96
BRETT HOFFMAN	HI VIS SHIRTS	43.98
ELAN FIANCIAL SERVICES	SPEED HUMP, WM TAGS	643.39
CITY OF WEST OKOBOJI	2ND QTR WATER	614.14
CULLIGAN WATER	WATER FOR OFFICE	23.25
CUTTING EDGE SALES	PREMIX	279.92
DAKOTA SUPPLY GROUP	VALVE EXERCISER	3,878.77
DELTA DENTAL OF IOWA	8/25 DENTAL/VISION	207.32
DIAMOND VOGEL	MINERAL SPIRITS	61.55
DICKINSON COUNTY NEWS	6/25 LEGALS	470.47
DICKINSONREG COLL CEN	7/25 RECYCLING	368
EFTPS - 941	FED/FICA TAX	4,491.29
PETE HOWE SANITATION	STREET TELEWISE	1,384.00
HOLSTEIN FABRICATION	DUMPSTER CASTERS	80
IOWA DNR	FY26 WATER SUPPLY FEE	33.48
IOWA ONE CALL	6/25 LOCATES	63
IPERS	IPERS	2,712.65
KHI SOLUTIONS	2026 POP PLAN	100
KRUSE,CATE & NELSON, PC	6/25 STREET INVENTORY	8,751.25
LAKES ART CENTER	FY26 CONTRIBUTION	1,000.00
MID AMERICAN CHEMICAL	VEGI KILL AND SPRAY	1,171.48
METERING &TECHNOLOGY	METER PIGGYBACK	351.18
MILFORD COMM	INTERNET/FAX	148.74
MILFORD MUNI UTILITIES	7/25 WATER PURCHASE	40,446.30
NEW COOPERATIVE INC	7/25 FUEL	611.6
NWIPDC	2ND DRAW FY26 SHIELD	5,500.00
PLANNING SOLUTIONS,LLC	6/25 ZONING ADMIN	1,162.96
PRINCIPAL LIFE INSURANCE	8/25 LIFE INSURANCE	245.11
SAM WEDEKING EXCAVATE	SINK HOLE REPAI	2,343.21
SANITATION PRODUCTS	LATCH ASSEMBLY	169.26
STATE HYG LABORATORY	7/25 WATER TESTING	15.5
STEIN LAW OFFICE	7/25 LEGAL FEES	243.75
SUPERIOR EQUIPEMENT	16' DUMP TRAILER	13,600.00
TRI STATE LITHO	UTILITY BILLS	240
TRUE VALUE-MILFORD	6/25 SHOP SUPPLIES	167.6
VERIZON	7/25 CELL SERVICE	334.82
VISUAL EDGE IT	3/25 COPIER PYMT #14	112.63
WALKER INS AGENCY	FY26 WC AND BIKE TRAIL	3,540.00
WASTE MANAGEMENT	3 LOADS 25.44 TONS	6,123.71
WELLMARK	8/25 HEALTH INS	2,780.51
Total Payroll Paid		14,034.28
***** REPORT TOTAL *****		130,915.25

Revenues : General 13,404.80; Road Use 3,364.73; LOST 13,134.03; TIF 331.56;
TIF AP 75.90; Water 3,859.57; Garbage 1,178.29 Total 35,348.88.
Expenses : General 67,736.96; Water 38,939.18; Garbage 35,169.99 Total
141,846.13