

CITY OF WEST OKOBOJI
REGULAR COUNCIL MEETING
501 TERRACE PARK BLVD
MONDAY MAY 11, 2026, 5:30 P.M.

PRESIDING: Mayor Craig Miner

COUNCIL MEMBERS: Robert Hein, Paul Sieh, Mike Olson, and Darlene Powers; Mike Paxton absent

ADMIN/CLERK/STAFF: Carol Chicoine

OTHERS PRESENT: Steve Hallgren, Tim Titterington, Sheryl and Mike Thu, Carol and Paul Hoffman, Jeff and Kelly Nelson, Mary Ann Christensen, Alan Mores, and Bret Meadows

After the Pledge of Allegiance, Mayor Miner called the meeting to order at 5:30 p.m. Roll call was completed with a quorum present.

Motion by Powers, second by Olson, to adopt the agenda. All ayes; motion carried.

Motion by Powers, second by Hein, to approve the consent agenda, which included the following: minutes from 4/13/26; claims and claims in vacation for May; and April 2026 financials. All ayes; motion carried.

Visitors

None.

Public Comment

None.

Old Business

Residential garbage rates will increase; the public hearing will be set for the June meeting. The end-user rate from Milford Municipal Utilities (MMU) will increase once MMU approves the increase. This is estimated to be at least an 11% increase.

The wood carver for the nature-based playground will be in May to review the area at Titterington Park and provide ideas.

New Business

Motion by Powers, second by Olson, to approve Resolution 2026-08, Summer Help. Roll call vote: all ayes; Paxton absent. Motion carried.

Motion by Hein, second by Sieh, to approve Resolution 2026-09, Zoning Administration Contract with Planning Solutions. Roll call vote: all ayes; Paxton absent. Motion carried.

Motion by Hein, second by Olson, to approve Resolution 2026-10, Key Fob Policy. Roll call vote: all ayes; Paxton absent. Motion carried.

Motion by Powers, second by Hein, to approve Resolution 2026-11, setting a public hearing on amendments to the Street Use and Maintenance Ordinance. Roll call vote: all ayes; Paxton absent. Motion carried.

Motion by Powers, second by Olson, to approve Resolution 2026-12, setting a public hearing on garbage rates. Roll call vote: all ayes; Paxton absent. Motion carried.

The council will review the city's public dock policy. Recommendations have been provided by City Attorney Dave Stein regarding changes in some of the language. The permit fee will be reviewed too.

Motion by Powers, second by Sieh, to approve the Iowa DOT repair and maintenance agreement with the City of West Okoboji. All ayes; motion carried.

Committee Report

The Park Committee brought up a few maintenance concerns to be addressed in Danbom Park.

Council Report

None.

Mayor Reports

None.

City Administrator Report

The beach should be completed and open next week; painting of lines and bathrooms remains to be done. The playground will be taken down, and the old city hall will have a new roof installed this summer.

Zoning Administrator Report

Working with residents on multiple permits, and a nuisance letter is being sent regarding the fence down by the beach.

Mayor Miner called for a motion to adjourn. Motion by Powers, second by Sieh. All ayes; motion carried.

Meeting adjourned at 6:37 p.m.

Attest: Carol Chicoine, City Administrator/Clerk

Craig Miner, Mayor

VENDOR	REFERENCE	AMOUNT
ALLIANT ENERGY	4/26 CITY HALL	2134.51
ARNOLD MOTOR SUPPLY	4/26 STATEMENT	434.38
ARNOLDS PARK LIBRARY	FY26 CONTRIBUTION	5,342.00
BLACK HILLS ENERGY	4/26 GAS	466.86
BOMGAARS SUPPLY INC	4/26 STATEMENT	274.36
ELAN FIANCIAL SERVICES	BOUYS/ENVELOPES/WEBSITE	4,102.88
CAROL CHICOINE	MILEAGE	320.08
CAROL CHICOINE PETTY CASH	CULLIGAN WATER	15.5
CITY OF ARNOLDS PARK	STREET SWEEPING/LIGHT	515.28
CITY OF MILFORD	2ND HALF FY26 FIRE/POLICE	47,949.47
CORNWELL	METRIC SETS	247.95
CULLIGAN WATER	4/26 WATER	13.25
CUTTING EDGE SALES & SERE	PREMIX	83.98
DAKOTA SUPPLY GROUP	1ST STREET HYDRANT/VALVE	19,282.12
DELTA DENTAL OF IOWA	5/26 DENTAL/VISION	327.18
DENNIS ARMSTRONG	FY25 BOA MEETINGS	50
DICKINSON COUNTY NEWS	3/26/4/26 PROP TAX/MINUTES	417.15
DICKINSON CO REGIONAL COLL CEN	4/26 RECYCLING	120
EFTPS - 941	FED/FICA TAX	4,145.86
ELAN CITY INC	3 SPEED LIMIT SIGNS	9,449.00
EMC INSURANCE COMPANIES	FY27 INSURANCE POLICY	30,993.00
IOWA ONE CALL	JAN-MARCH 26 ONE CALLS	28.8
IPERS	IPERS	2,851.52
JEANNE SIEH	FY25 BOA MEETINGS	25
JILL FREED	FY25 BOA MEETINGS	50
JUDY HAVILAND	FY25 BOA MEETINGS	50
KRIS KNEEN	FY25 BOA MEETINGS	50
KRUSE,CATE & NELSON, PC	3/26 ENGINEERING	2,330.63
MID AMERICAN RESEARCH CHEMICAL	INDUSTRIAL SOLVENT	138
MENARDS, INC	MULCH	393.8
MILFORD COMMUNICATIONS	INTERNET/FAX	148.81
MILFORD LIBRARY	FY26 CONTRIBUTION	5,342.00
MILFORD MUNICIPAL UTILITIES	4/26 WATER PURCHASE	25,170.23
NEW COOPERATIVE INC	4/26 FUEL	806.1
NWIPDC	FY27 DUES	200.2

PLANNING SOLUTIONS,LLC	4/26 ZONING ADMINISTRATION	1,196.01
PLANTING POSIES	SPRING CLEAN FLOWER BEDS	950
PRINCIPAL LIFE INSURANCE	5/26 LIFE INS	312.25
SAM WEDEKING EXCAVATING, INC	1ST STREET SINK HOLE	1,755.00
STATE HYGIENIC LABORATORY	4/26 WATER TESTING	15.5
STEIN LAW OFFICE	4/26 LEGAL FEES	125
TREASURER STATE OF IOWA	STATE TAXES	433.9
TRIPLE S SERVICE LLC	LINDEN/ASH TREES VC	5,450.00
TRUE VALUE-MILFORD	3/26 STATEMENT	169.67
VERIZON	6/26 CELL/BEACH	155.55
VISUAL EDGE IT	2/26 COPIER #25	117.33
VISUAL EDGE IT CA	COPIES 1ST QTR	39.19
WASTE MANAGEMENT-LANDFILL	DEBRIS/GARBAGE	2,742.63
WELLMARK	5/26 HEALTH INS	5,339.41
Total Payroll Paid		13,522.75
***** REPORT TOTAL *****		196,594.09

Revenues : General 233,993.89; Road Use 3,541.21; LOST 8,293.15; TIF 32,337.52; TIP AP 8,276.91;FEMA 19,244.20; Water 5,794.57; Water Deposits 364.83; Garbage 3,143.67 Total 314,989.95

Expenses : General 68,429.73 Water 37,445.82; Garbage 10,470.04 Total 116,345.59